

Aravali College of Engineering and Management, Faridabad
Internal Quality Assurance Cell

5S Audit Status

Department : Applied Science & Humanities	Audit Date: 7/08/2025	HOD Name: Dr. Ajeet Kumar Singh
lab/workshop Name :	Audit Time: 2:30PM	Responsible Person : Mr. Deepak Paswan

1st Auditor Detail: Mr. Deepak Kumar (HOD, ACE)

2nd Auditor Detail: Mr. Parveen Kumar (HOD, MCE)

Area	5S Category	Checklist Item	Status	Remarks
Physics Lab	Shine (Seiso)	Unused equipment removed from the lab.	YES	
		Broken/damaged tools identified and tagged.	YES	
		Expired or unnecessary materials disposed of.	OK	
		Drawers/cupboards free of clutter.	OK	
		Unused chemicals properly labeled or removed.	Not Applicable	
		All instruments are stored in designated labeled areas.	OK	
		Power cords and wires organized.	YES	
		Emergency tools (first aid/fire extinguisher) accessible.	Repaired	
		Tools arranged logically for workflow.	OK	
		Labels and color codes used where needed.	OK	
Standardize (Seiketsu)	Sustain (Shitsuke)	Floor, tables, and chairs clean.	OK	
		Lenses and glassware free of dust.	OK	
		Equipment covers used when not in use.	OK	
		Trash bins clean and emptied.	OK	
		Walls, windows, and lighting fixtures dust-free.	OK	
		SOPs displayed near workstations.	Available	
		Cleaning schedules maintained.	Repaired	
		Defined zones for storage and working.	OK	
		Common tools standardized in type and storage.	OK	
		Lab layout maps/posters displayed.	OK	
Sustain (Shitsuke)	Sustain (Shitsuke)	5S audit checklist regularly used.	Repaired	
		Lab staff and students follow 5S protocols.	Partially Repaired	
		Visual reminders/posters maintained.	OK	
		Corrective actions taken from previous audits.	OK	
		Training/orientation on 5S conducted periodically.	Partial Repaired	

HOD Signature

(Signature)

1st Auditor Signature
2nd Auditor Signature

(Signature) Parveen
7/8/25

Aravali College of Engineering and Management, Faridabad
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5S Audit Status

Department : Applied Science & Humanities	Audit Date: 07/08/25	HOD Name: Dr. Ajcet Kumar Singh
Lab/workshop Name :	Audit Time: 2:20 PM	Responsible Person : Ms. MONIKA SHARMA

1st Auditor Detail: Mr. RAVEEN KUMAR (HOD, ME)

2nd Auditor Detail: Mr. DEEPAK KUMAR (HOD, CIVIL)

Area	5S Category	Checklist Item	Status	Remarks
Chemistry Lab	Sort (Seiri)	Unused equipment removed from the lab.	PARTIAL	
		Broken/damaged tools identified and tagged.	OK	
		Expired or unnecessary materials disposed of.	PARTIAL	
		Drawers/cupboards free of clutter.	OK	
		Unused chemicals properly labeled or removed.	PARTIAL	
		All instruments are stored in designated labeled areas.	YES	
		Power cords and wires organized.	YES	
		Emergency tools (first aid/fire extinguisher) accessible.	YES	
		Tools arranged logically for workflow.	YES	
		Labels and color codes used where needed.	REPAIRED	
		Floor, tables, and chairs clean.	YES	
		Lenses and glassware free of dust.	REPAIRED	
		Equipment covers used when not in use.	OK	
		Trash bins clean and emptied.	OK	
		Walls, windows, and lighting fixtures dust-free.	OK	
Shine (Seiso)	Standardize (Seiketsu)	SOPs displayed near workstations.	REPAIRED	
		Cleaning schedules maintained.	REPAIRED	
		Defined zones for storage and working.	PARTIAL	
		Common tools standardized in type and storage.	OK	
		Lab layout maps/posters displayed.	OK	
Sustain (Shitsuke)	Standardize (Seiketsu)	5S audit checklist regularly used.	REPAIRED	
		Lab staff and students follow 5S protocols.	PARTIAL	
		Visual reminders/posters maintained.	OK	
		Corrective actions taken from previous audits.	N.A.	
		Training/orientation on 5S conducted periodically.	N.A.	

HOD Signature: 2/8/25

1st Auditor Signature: Raveen
2nd Auditor Signature: Deepak
3/8/25